

SOLANO COMMUNITY COLLEGE

DISTRICT GOVERNING BOARD

COURSE REPETITION

6000

PROCEDURES

Definition of Course Repetition

Course Repetition occurs when a student attempts a course and receives an evaluative or non-evaluative grade symbol for the course and wishes to enroll again in the same course:

Course Repetition to Alleviate Substandard Work

A student who has earned a substandard grade (D, F, NP (No Pass), or W (Withdrawal) may repeat the course to improve the grade. A student may attempt a course a maximum of three times. All course attempts in a student's academic record count toward this enrollment limitation. The first or first and second substandard grades and units are excluded in computing the student's GPA. The grade and units for the third or final attempt are included in the student's GPA.

Course Repetition as a Result of a Withdrawal

A "W" counts as a course attempt. A student may attempt a course a maximum of three times. All course attempts in a student's academic record count toward this enrollment limitation. A student with any combination of substandard grades and W's cannot attempt a course more than three times.

A student earning a satisfactory grade may not enroll in the same course again unless one of the following exceptions applies:

Significant Lapse of Time

A student may enroll for one additional attempt if he/she successfully completed the course and a significant lapse of time of more than 36 months has occurred since the student was awarded a grade in the course and SCC has established a recency prerequisite for the course, or an institution of higher education to which the student seeks to transfer has established a recency requirement that applies to the course. The grade and units from the first course completion will be disregarded in computing the GPA.

Variable Unit Courses

A student may enroll in a variable unit course as many times as necessary to complete one time the entire curriculum and unit value of the course. However, a student may not repeat any portion of a variable unit course that has already be completed and evaluated.

Extenuating Circumstances

A student may enroll for one additional attempt only if documentable extenuating circumstances exist that match the dates of the course for the previous enrollment. Examples of extenuating circumstances are natural disaster, accident, serious illness, or other extraordinary documentable experience beyond the student's control.

Students with Disabilities Repeating a Special Class

A student with a verifiable disability may repeat a special class for students with disabilities any number of times based on achieving progress in the class and an individualized determination that such repetition is required as a disability-related accommodation for that student.

Legally Mandated Course

A student may repeat a course determined to be legally mandated and required by statute or regulation as a condition of paid or volunteer employment or licensure. A student must provide evidence that the course is legally mandated or that licensure standards require course repetition. Such courses may be repeated for credit any number of times.

Courses Related in Content

Course Attempts within Subject Families (Studio Art, Music, Dance, Kinesiology/Physical Education)

College policy limits enrollment of students in courses that are active participatory courses in physical education/kinesiology, and visual or performing arts. In this regard, SCC has established "families" of similar educational activities. Kinesiology activity courses and some visual and performing arts have established "families" and are subject to enrollment limitations. Although a course cannot be repeated, a student may attempt up to 4 courses in a subject "family." Some subject families offer more than 4 courses but a student may enroll in a maximum of four courses within a family. All course attempts in a student's academic history count toward this enrollment limitation within a "family" of courses. This limitation applies even if the student receives a substandard grade or a "W." New students are advised to enroll in the beginning level of a course family and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family must progress to the next level. A list of the SCC course families referred to in the above paragraph is published in the SCC Catalog, available online at www.solano.edu.

Limitations on Enrollment Attempts in Physical Education/Kinesiology, Dance, and Visual and Performing Arts Courses

College policy limits enrollment of students in courses that are active participatory courses in physical education/kinesiology and visual or performing arts.

Most of these types of courses offered by Solano Community College are leveled to show progression from the most fundamental to the most advanced level. Because the course levels are often scheduled simultaneously, students are advised to enroll initially at the fundamental level regardless of previous experience and be placed at the appropriate level based on instructor assessment. Adapted Kinesiology (Physical Education) and intercollegiate sports related courses are not affected by the course repetition policy.

Students are limited to a maximum of four course attempts per family. A course attempt means enrollment that results in any evaluative or non-evaluative symbol (any letter grade, P/NP, CR/NC, or W). If there is more than one course in a particular family, a student may only enroll in a maximum of four total courses within that family. After four courses within a family have been attempted, students have the option to audit should they wish to continue enrolling in courses within that family. Units and subject credit for courses that are audited do not count toward GPA or degree or certificate completion. For information about how to audit, students should refer to the audit policy in the Catalog and on the SCC website.

Repeatable Courses

Only three types of courses may be designated as repeatable. These courses are so noted in the college catalog.

Intercollegiate Athletics

Courses in which student athletes enroll to participate in an organized sport sponsored by the district or a conditioning course which supports the organized competitive sport may be designated as repeatable.

Intercollegiate Academic or Vocational Competition

Courses that are specifically for participation in non-athletic competitive events between students from different colleges may be designated as repeatable. The course must be tied to the student's participation in the competition. The event must be sanctioned by a formal collegiate or industry governing body.

Required by CSU or UC for Completion of a Bachelor's Degree

Repetition of the course is required by CSU or UC for completion of the bachelor's degree. Courses are limited to four attempts and this enrollment limitation applies even if the student receives a substandard grade or a "W".

REFERENCES/

AUTHORITY: California Education Code Section 76224

Title 5, Sections 55040, 55041, 55042, 55043, 55044, 55253, 56029 and 58161

REVIEWED: August 19, 2009; February 6, 2013; October 12, 2016

